

**CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES  
MINUTES, REGULAR MEETING, MONDAY, OCTOBER 7, 2019**

**1. CALL TO ORDER.** The Charter Township of Orion Board of Trustees held a regular meeting on Monday, October 7, 2019 at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan. Supervisor Barnett called the meeting to order at 7:01 p.m.

**BOARD MEMBERS PRESENT:** Chris Barnett, Penny Shults, Donni Steele, John Steimel, Brian Birney, Mike Flood

**BOARD MEMBERS ABSENT:** Julia Dalrymple, *absent with notice*

**OTHERS PRESENT:**

Dan Dewey	Mike Brinkmann	Kristi Schons	Todd Hammra
Kevin Church	Shannon Schons	Rosalie Ward	Michele McCabe
Taylor Reynolds	Mary Painter	Jack Ward	Andrew Griesser
Jerry Richards	Dana Bramble	Brandon Hayes	Horst Griesser
John Gabar	Moreen Kijek	Mike Labacie	
Lil Hutchison	Michele Brennly	Gary Roberts	

**2. INVOCATION AND PLEDGE.** Pastor Steve Sanders, Lake Orion Baptist Church, gave the Invocation. All rose for the Pledge of Allegiance.

**3. CLOSED EXECUTIVE SESSION AT 7:00 P.M.- To Discuss Attorney Opinions.**

Moved by Trustee Flood, seconded by Trustee Birney to go to Closed Executive Session to discuss attorney opinions and include Sam Ashley and Jim Stevens in the discussion.

AYES: Steele, Birney, Flood, Steimel, Barnett, Shults ABSENT: Dalrymple NAYS: None  
MOTION CARRIED

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The Board was in Closed Executive Session from 7:03 p.m. until 7:32 p.m.

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**4. PROCLAMATION - Oakland County Bicentennial Celebration.**

Supervisor Barnett gave a Proclamation honoring the 200<sup>th</sup> Birthday of Oakland County.

**5. CITIZEN OF THE MONTH.** Mike Brinkmann was honored as October Citizen of the Month for his years of service on the Safety Path Advisory Committee.

**6. PRESENTATION - The Daisy Project.** The Daisy Project highlighted their fundraising efforts and presented Orion Township with a \$20,000 check for the Miracle League Baseball Field.

**7. APPROVAL OF BILLS.** Moved by Treasurer Steele, seconded by Trustee Flood to authorize payment of bills in the amount of \$1,351,675.86 and payrolls in the amount of \$414,281.80, for a total disbursement of funds in the amount of \$1,765,957.66, as presented.

AYES: Barnett, Shults, Steele, Birney, Flood, Steimel ABSENT: Dalrymple NAYS: None  
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**8. BRIEF PUBLIC COMMENT (3 minutes or less).** Public comment was not heard.

**9. APPROVAL OF AGENDA.** Moved by Trustee Flood, seconded by Trustee Steimel to approve the agenda, as amended. MOTION CARRIED

**10. CONSENT AGENDA**

**A. Minutes - Regular Meeting, Monday, September 16, 2019.** Approve as presented.

**B. Resolution - Pure Michigan Trail Town.** Adopt the Resolution Demonstrating Support for the Charter Township of Orion to Achieve Pure Michigan Trail Town Designation.

**C. Resolution – OMIDD.** Adopt the Resolution to pre-pay the 2019 OMIDD Drain Bond to Oakland County Water Resources Commissioner in the amount of \$ 375,408.48 and submit a certified copy of the resolution to the District Secretary at the Oakland County Water Resources Commissioner by November 1, 2019. The resolution must state that payment must reach the Water Resources Commissioner’s office by December 1, 2019.

**D. Agreement - Marco Phone System.** Approve the Relationship Agreement with Marco Technologies, LLC, with any minor modifications as recommended by the Township Attorney and approved by the Township Supervisor, and authorize the Supervisor to execute same.

**E. Appointment - Corridor Improvement Authority.** Appoint Jeffery Schmitz to the Corridor Improvement Authority to fill the vacant position for a term expiring 12-31-20.

**F. Time Keeping & Attendance Policy Revisions.** Approve the revisions to the Employee Handbook and Time Keeping & Attendance Policy.

**G. DPW Garage Fuel Delivery System Upgrade.** Approve the DPS Director to sign the Metro Pump Service proposal dated 9/11/19, for the purposes of upgrading the DPW garage fuel delivery system to achieve State compliance, in the amount of \$145,995.00 and to have the accounting coordinator to make the necessary budget adjustments.

**H. Request to Use Ambulance Transport Fees.** Authorize the Fire Department to transfer revenue from the Ambulance Transport Fee, account 206-000-638 into EMS Operation and Medical Supplies, account 206-336-743 to purchase equipment and supplies to sustain Ambulance Transport.

**I. Medical Grade Oxygen - Cylinder Rental, Refill, and Delivery Contract.** Approve the contract with Praxair for medical grade oxygen and direct the Supervisor and Clerk to sign on behalf of the Township.

**J. First Reading - Consumers Energy Franchise.** Declare the first reading held and direct the Clerk to publish for second reading and possible adoption on November 4, 2019. Moved by Trustee Steimel, seconded by Treasurer Steele to approve the consent agenda, as amended. AYES: Birney, Flood, Steimel, Barnett, Shults, Steele ABSENT: Dalrymple  
NAYS: None MOTION CARRIED

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**11. PENDING BUSINESS**

**A. First Reading - Firestone Conditional Rezone.** The petitioner requested action be postponed until all Board members are present.

**B. Second Reading - Open Burn Ordinance.** Moved by Clerk Shults, seconded by Trustee Flood to declare Second Reading held and adopt the Open Burning Requirements Ordinance, as presented. AYES: Shults, Steele, Birney, Flood, Steimel, Barnett ABSENT: Dalrymple  
NAYS: None MOTION CARRIED

**C. Existing Township Hall Facility Evaluation.** Moved by Trustee Birney, seconded by Clerk Shults to demolish the existing Township Hall facility at 2525 Joslyn Road once vacated and return the 2.44 acre land area to vegetated lawn per the Ordinance and authorize the Township Supervisor and Attorney to proceed with an application for Conversion of Grant Assisted Properties wherein the current Township Hall is offered as the conversion property for a like amount of unrestricted property on the site of the proposed new Township hall development and authorized the Township Supervisor to execute the Application and any and all necessary documents to complete the Grant Conversion. AYES: Birney, Flood, Steimel, Barnett, Shults, ABSENT: Dalrymple NAYS: Steele MOTION CARRIED

**D. Contract - Township Hall Agreement with AKA Architects.** Moved by Clerk Shults, seconded by Trustee Flood to approve the AIA Standard Form of Agreement and general conditions of the contract services, between the Charter Township of Orion and the Architect, Auger Klein Aller Architects, Inc., for professional architectural services for the construction of the new township hall, administrative offices, and Oakland County Sheriff Substation, and designate Chris Barnett as the Owner's representative and authorize the Township Supervisor to execute said documents to commence the construction project.. AYES: Flood, Steimel, Barnett, Shults, Steele, Birney ABSENT: Dalrymple NAYS: None MOTION CARRIED

**E. Resolution - Township Hall.** Moved by Clerk Shults, seconded by Trustee Flood to adopt the Resolution declaring the new Township Hall development as an essential public structure and service and authorize the Clerk to certify and file same. AYES: Flood, Steimel, Barnett, Shults, Steele ABSENT: Dalrymple NAYS: None MOTION CARRIED

**F. Resolution – Ethics.** Moved by Trustee Flood, seconded by Clerk Shults to adopt the Ethics Resolution and authorize the Township Clerk to certify and file same. AYES: Steimel, Barnett, Shults, Steele, Birney, Flood ABSENT: Dalrymple NAYS: None MOTION CARRIED

**G. Hire Part-time Clerk Typist/Voter Registration Clerk.** Moved by Trustee Flood, seconded by Trustee Birney to hire Alyssa Heinze as part-time Clerk Typist – Voter Registration, a Level 4 Technical Unit union position at \$16.80 per hour, 29 hours per week, no benefits, with a start date of October 11, 2019, contingent upon passing all applicable tests and screening. AYES: Steimel, Barnett, Shults, Birney, Flood ABSENT: Dalrymple  
NAYS: Steele MOTION CARRIED

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**H. Schedule Joint Meeting.** Moved by Clerk Shults, seconded by Trustee Birney to schedule a joint Township Board, Planning Commission, Zoning Board of Appeals, Corridor Improvement Authority, and consultants for January 8, 2020 at 7:00 p.m. in the Township Hall Board room, and authorize the Clerk to post as an open meeting. MOTION CARRIED

**I. Agreement - SEMCOG Planning Assistance Program Grant.** Moved by Clerk Shults, seconded by Treasurer Steele to approve the Pass-Through Agreement between the Charter Township of Orion and Southeast Michigan Council of Governments for a road safety study and authorize the Township Supervisor and Clerk to execute same. AYES: Shults, Steele, Birney, Flood, Steimel, Barnett ABSENT: Dalrymple NAYS: None MOTION CARRIED

Moved by Clerk Shults, seconded by Trustee Steimel to approve the Cost Participation Agreements for the SEMCOG Program Services Grant between the Charter Township of Orion, the City of Auburn Hills, the Michigan Department of Transportation, and the Road Commission of Oakland County with any modifications as recommended by the Township Attorney and approved by the Township Supervisor, and authorize the Township Supervisor and Clerk to execute same. AYES: Steele, Birney, Flood, Steimel, Barnett, Shults ABSENT: Dalrymple NAYS: None MOTION CARRIED

**12. REPORTS**

**A. Police/Fire Reports.** Moved by Trustee Birney, seconded by Trustee Flood to receive and file the report, as presented. MOTION CARRIED

**B. Construction Projects Updates.** Moved by Trustee Flood, seconded by Trustee Birney to receive and file the report, as presented. MOTION CARRIED

**13. PUBLIC COMMENT.** Public comment was not heard.

**14. BOARD MEMBER COMMENT.** Board comment was heard.

**15. ADJOURNMENT.** Moved by Trustee Flood, seconded by Trustee Birney to adjourn. MOTION CARRIED The meeting was adjourned at 10:45 p.m.

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Penny S. Shults, Clerk

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Chris Barnett, Supervisor  
Charter Township of Orion