

**CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES
MINUTES, REGULAR MEETING, TUESDAY, SEPTEMBER 3, 2019**

1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on Tuesday, September 3, 2019 at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan. Supervisor Barnett called the meeting to order at 7:00 p.m.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Donni Steele, Brian Birney, Julia Dalrymple, Mike Flood, John Steimel

BOARD MEMBERS ABSENT: None

OTHERS PRESENT:

Dan Dewey	Sgt. D. Zepnfenning	Tonya Hamilton	Lil Hutchison
Gary Roberts	Neal Porter	Michael McCabe	

2. INVOCATION AND PLEDGE. Treasurer Donni Steele gave the Invocation, followed by the Pledge of Allegiance.

3. PROCLAMATIONS.

A. National Recover Month. Supervisor Barnett proclaimed September 2019 as National Recovery Month, and called upon our citizens, government agencies, public and private institutions, businesses, and schools to recommit our state to increasing awareness and understanding of substance use, and the need for appropriate and accessible services to promote recovery.

B. Patriot Week. Supervisor Barnett proclaimed the dates of September 11 to and including September 17 be known and celebrated as Patriot Week, and September 11, 2019 as Patriot Day, in Orion Township and urged and encouraged all residents to join in recognizing and honoring those who have guided our nation, state and township in the past and those, especially our First Responders who willingly carry on this tradition today.

C. Suicide Prevention. Supervisor Barnett proclaimed the month of September 2019 as National Suicide Prevention Awareness Month, and encouraged all residents to support one another as partners to support our community and to practice kindness and acceptance of one another.

4. PRESENTATION – North Oakland Community Coalition. Tonya Hamilton, Director of the North Oakland Community Coalition, gave a presentation regarding the work that is being done to assist with substance abuse and mental wellness initiatives in our community, primarily in our schools.

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5. APPROVAL OF BILLS. Moved by Treasurer Steele, seconded by Trustee Birney to authorize payment of bills in the amount of \$1,190,251.44 and payrolls in the amount of \$201,048.45, for a total disbursement of funds in the amount of \$1,391,299.89, as presented.
AYES: Dalrymple, Flood, Steimel, Barnett, Shults, Steele, Birney ABSENT: None
NAYS: None MOTION CARRIED

6. BRIEF PUBLIC COMMENT. Public comment was heard.

7. APPROVAL OF AGENDA. Supervisor Barnett requested the addition of Fire Admin/DPW Update to Reports – 10.B. Trustee Steimel asked to have 8.I. Hire Human Resources Generalist moved down to Pending Business, 9.C. Trustee Flood asked to move 8.D. Budget Amendments down to Pending Business 9.D.

Moved by Trustee Flood, seconded by Trustee Birney to approve the Agenda, as amended.
MOTION CARRIED

8. CONSENT AGENDA

A. Minutes, Regular Meeting: Monday, August 19, 2019. Approve, as presented.

B. Minutes, Public Hearing, Long Lake Water Quality Control SAD #1: Monday, August 19, 2019. Approve, as presented.

C. Minutes, Public Hearing, Elkhorn Lake Water Quality Control SAD #6: Monday, August 19, 2019. Approve, as presented.

D. Public Access Management Agreement 2019-2021. Receive and file the Public Access Management Agreement.

E. Approve Planning & Zoning Services Contract. Approve the consultant contract for Planning & Zoning Services and authorize the Township Supervisor to sign and execute the agreement with Giffels Webster, and direct the Accounting Controller to make any necessary budget adjustments.

F. Modify Fee Schedule – Ordinance 41. Approve the modifications to Ordinance 41 - Review Fees.

G. Heights Road Sewer Rehab Services – Granite-Inliner. Approve the contract with Liquiforce Granite Inliner.

H. Appointment – Environmental Resources Committee. Appoint Michele Arquette-Palermo to the Environmental Resources Committee to fill the vacant alternate member position for a term expiring 12-31-20.

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I. Schedule Town Hall Meeting – New Township Hall/Sherriff Substation. Approve a Town Hall Meeting regarding the new Township Hall and Sherriff Substation for Thursday, September 5, 2019 at 7:00 p.m., in the lower level Board Room, and direct the Clerk to post the meeting.

J. Award Bid – Furniture Consulting Services. Approve Interior Environments as the Furniture Supplier for Township Construction projects, and to enter into a contract for the purposes of furniture purchasing, as approved by the Township Attorney.

Moved by Trustee Steimel, seconded by Trustee Birney to approve the Consent Agenda, as amended.

AYES: Barnett, Shults, Steele, Birney, Dalrymple, Flood, Steimel ABSENT: None
NAYS: None MOTION CARRIED

9. PENDING BUSINESS

A. Agreement – Website Redesign and Annual Hosting. Moved by Clerk Shults, seconded by Trustee Birney to approve the Rivize Web Services Sales Agreement with the Charter Township of Orion, with any modifications recommended by the Board or Township Attorney, and authorize the Township Supervisor and Clerk to execute same.

AYES: Shults, Steele, Birney, Dalrymple, Flood, Steimel, Barnett ABSENT: None
NAYS: None MOTION CARRIED

Moved by Clerk Shults, seconded by Trustee Flood to approve the Revize Web Services Sales Agreement with the Charter Township of Orion’s Parks and Recreation Department, with any modifications recommended by the Board or Township Attorney, and authorize the Township Supervisor and Clerk to execute same.

AYES: Steele, Birney, Dalrymple, Flood, Steimel, Barnett, Shults ABSENT: None
NAYS: None MOTION CARRIED

B. Sale of Property – 313 Brown Road. Moved by Trustee Flood, seconded by Trustee Birney to approve the Resolution for the sale of Township property located at 313 Brown Road, Parcel No. 09-32-400-023, to Pulte Homes of Michigan, LLC, for the purchase amount of \$435,000, plus or minus any and all necessary and appropriate closing costs, and authorize the Township Supervisor to execute any and all necessary documents to effectuate the property transfer.

AYES: Birney, Dalrymple, Flood, Steimel, Barnett, Shults, Steele ABSENT: None
NAYS: None MOTION CARRIED

C. Hire Human Resources Generalist. Moved by Clerk Shults, seconded by Trustee Birney to hire Deanna Calloway as Human Resources Generalist, a full-time, non-union, salaried position at \$63,000.00 per year, plus benefits, with an effective start date of September 16, 2019, contingent upon passing all applicable tests, and screening.

AYES: Dalrymple, Flood, Steimel, Barnett, Shults, Steele, Birney ABSENT: None
NAYS: None MOTION CARRIED

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D. Budget Amendments. Moved by Trustee Flood, seconded by Clerk Shults to allow the Accounting Controller to make the necessary budget amendments listed in the memo, by appropriating funds from Fund Balance. Additionally, allow the Accounting Controller to move \$5,000 from account 101-270-957 (Human Resources – Education & Training) to account 101-248-807.001 (Web Site/Internet) and to move the \$2.5M that is currently in “Fund Balance Assigned” to account 401-958-975.001.19GC001 (a new account to track the New Township Hall Project).

AYES: Barnett, Shults, Steele, Birney, Dalrymple, Flood, Steimel

ABSENT: None

NAYS: None

MOTION CARRIED

10. REPORTS

A. Police/Fire Reports. Moved by Trustee Birney, seconded by Trustee Steimel to receive and file the Police and Fire Reports, as presented.

MOTION CARRIED

B. Fire Admin/DPW Update. Moved by Trustee Flood, seconded by Trustee Steimel to receive and file the Fire Admin/DPW Update.

MOTION CARRIED

11. PUBLIC COMMENT. Public Comment was not heard.

12. BOARD MEMBER COMMENTS. Board member comments were heard.

13. ADJOURNMENT. Moved by Trustee Flood, seconded by Trustee Birney to adjourn.

MOTION CARRIED

The meeting was adjourned at 8:28 p.m.

Penny S. Shults, Clerk

Chris Barnett, Supervisor
Charter Township of Orion

Transcription: K. Comeau