

**CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES  
MINUTES, REGULAR MEETING, MONDAY, DECEMBER 16, 2019**

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**1. CALL TO ORDER.** The Charter Township of Orion Board of Trustees held a regular meeting on Monday, December 16, 2019 at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan. Clerk Shults called the meeting to order at 6:30 p.m.

**BOARD MEMBERS PRESENT:** Chris Barnett, Penny Shults, Donni Steele, Brian Birney, Julia Dalrymple, Mike Flood, John Steimel

**BOARD MEMBERS ABSENT:** None

**OTHERS PRESENT:**

Lil Hutchison  
Gary Roberts

Kim Urbanowski

Lee Smith

Dan Dewey

**2. CLOSED SESSION – 6:30 P.M.** Pending Litigation. Moved by Trustee Flood, seconded by Treasurer Steele to go into Closed Executive Session to discuss Pending Litigation. Aaron Whatley attended the Closed Executive Session.

AYES: Shults, Steele, Birney, Dalrymple, Flood, Steimel, Barnett

ABSENT: None

NAYS: None

MOTION CARRIED

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The Board was in Closed Executive Session from 6:32 p.m. until 7:05 p.m. Supervisor Barnett reconvened the regular meeting at 7:05 p.m.

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**3. INVOCATION AND PLEDGE.** Trustee Birney gave the Invocation. Chief Jerry Narsh led the Pledge of Allegiance.

**4. RECOGNITIONS.**

**A. Citizen of the Month.** Supervisor Barnett recognized Kim Urbanowski as the Citizen of the Month for her work in the community as the Executive Director of the Orion Chamber of Commerce.

**B. Honor Chief Narsh.** Supervisor Barnett presented Chief Jerry Narsh with a Distinguished Citizen Award for 38 years of service and dedication to our community and commitment to the betterment of the entire Orion area.

**5. APPROVAL OF BILLS.** Moved by Treasurer Steele, seconded by Trustee Flood to authorize payment of bills in the amount of \$1,190,729.04 and payrolls in the amount of \$267,243.54, for a total disbursement of funds in the amount of \$1,457,972.58, as presented.

AYES: Steimel, Barnett, Shults, Steele, Birney, Dalrymple, Flood

ABSENT: None

NAYS: None

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**6. BRIEF PUBLIC COMMENT.** Public comment was not heard.

**7. APPROVAL OF AGENDA.** Supervisor Barnett added item 8. I. Accept Committee Resignation to the Consent Agenda, along with a revision to Item 8.J. Fire Admin Construction Expense under Consent Agenda. Supervisor Barnett also added another Closed Session at the end of the meeting to discuss Attorney Opinion and Pending Litigation. Moved by Trustee Flood, seconded by Trustee Birney to approve the Agenda, as amended.  
MOTION CARRIED

**8. CONSENT AGENDA**

**A. Minutes, Public Hearing, 2020 Budget, December 2, 2019.** Approve, as presented.

**B. Minutes, Regular Meeting, December 2, 2019.** Approve, as presented.

**C. North Oakland County Household Hazardous Waste Interlocal Agreement (NO HAZ).** Adopt the resolution approving the 2020 NO HAZ Agreement, authorize the Supervisor to sign it, and appoint Michael Flood as Orion Township’s official representative.

**D. Committee Appointments.** The following citizens have been appointed to various committees, as follows:

<b>Body</b>	<b>Name</b>	<b>New Expiration</b>
<b>Reappointments:</b>		
Planning Commission	Justin Dunaskiss	12-31-2022
ZBA Regular Member	Loren Yaros	12-31-2022
CIA	Scott Bicknell	12-31-2022
CIA	Dan Dewey	12-31-2022
Environmental Resources Committee Voting Member	Jessie Richmond	12-31-2022
Parks & Recreation Advisory Committee	Leo Trayner	12-31-2022
<b>New Appointment:</b>		
Environmental Resources Committee Voting Member	Pamela Beilke	12-31-2022

**E. 2020 Electrical, Mechanical, and Plumbing Contracts.** Approve the 2020 Contractual Contracts for Electrical, Mechanical and Plumbing, and authorize the Supervisor to sign the contracts.

**F. Hearing Notice – Air Pollution Control Application.** Receive and file the hearing notice for the air pollution control application.

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**G. Resolution – Treasurer’s Department Coin Policy.** Approve the Resolution to adopt a “Coin Policy” to ensure efficient processing of consumer payments, proper customer wait time, and exact payment expectations.

**H. Resolution – Property Tax Payment Designee(s).** Approve the resolution, and allow the Clerk to execute same.

**I. Orion Library Board of Trustees Letter regarding DDA Capture.** Receive and file the letter from the Orion Library Board of Trustees regarding opting out of the DDA starting in 2021.

**J. AIA Fire Admin Construction Expense Revision.** Direct the Accounting Controller to make the necessary budget changes.

**K. 2019 Budget Adjustments.** Amend the 2019 Budget Lines, as presented.

**L. HUD CoC Point in Time (PIT) Count.** Receive and file the 2020 Point in Time Count.

**M. Paint Creek Trailways 2020 Budget.** Receive and file the Paint Creek Trailways 2020 Budget, as presented.

**N. Committee Resignation.** Accept the resignation of Becky Osborne from the Safety Path Advisory Committee, with regret, and direct the Clerk to send a letter of appreciation, and post the vacancy.

Moved by Clerk Shults, seconded by Trustee Birney to approve the Consent Agenda, as amended.

AYES: Steele, Birney, Dalrymple, Flood, Steimel, Barnett, Shults ABSENT: None

NAYS: None MOTION CARRIED

**9. PENDING BUSINESS**

**A. 2020 Non-Union Salary Rates.** Moved by Clerk Shults, seconded by Trustee Birney to adopt the resolutions to approve 2020 non-union pay rates, as presented.

MOTION AMENDED

Moved by Clerk Shults, seconded by Trustee Birney to adopt the resolutions to approve 2020 non-union pay rates, as amended (for Trustee compensation).

AYES: Dalrymple, Flood, Steimel, Shults, Steele, Birney, Barnett ABSENT: None

NAYS: None MOTION CARRIED.

**B. Restrict Unassigned Fund Balance.** Moved by Clerk Shults, seconded by Trustee Dalrymple to direct the Accounting Controller to ‘restrict’ \$1,000,000 of General Fund ‘Unassigned Fund Balance’, and reallocate these funds to the 470 – Municipal Building Fund, and make the necessary budget adjustment.

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AYES: Barnett, Shults, Steele, Birney, Dalrymple, Flood, Steimel  
NAYS: None    MOTION CARRIED

ABSENT: None

**C. Adopt 2020 Budget.** Moved by Clerk Shults, seconded by Trustee Birney to adopt the Resolution of the Charter Township of Orion Adopting of the Budget and Setting Millage Levy, a resolution to establish and define the adoption of budgets, levy millage, and make appropriations for Fiscal Year 2020, thereby adoption of the 2020 Budgets, as presented.  
MOTION AMENDED

Moved by Clerk Shults, seconded by Trustee Birney to adopt the Resolution of the Charter Township of Orion Adopting of the Budget and Setting Millage Levy, a resolution to establish and define the adoption of budgets, levy millage, and make appropriations for Fiscal Year 2020, thereby adoption of the 2020 Budgets, as amended. (Noting Article 7 has been changed to \$7,234,404, and in Section 15 – Other Budgets, has been amended to include Parks and Recreation Fund, and Municipal Building Fund.)

AYES: Steele, Birney, Dalrymple, Flood, Steimel, Barnett, Shults  
NAYS: None    MOTION CARRIED

ABSENT: None

**D. Safety Path Committee Discussion.** Moved by Clerk Shults, seconded by Trustee Birney to receive and file the information, as presented.  
MOTION CARRIED

## **10. REPORTS**

**A. Police/Fire Reports.** Moved by Trustee Birney, seconded by Trustee Steimel to receive and file the Police and Fire Reports, as presented.  
MOTION CARRIED

**B. 2019 NO HAZ Year End Report.** Moved by Trustee Flood, seconded by Trustee Birney to receive and file the 2019 NO HAZ Year End Report, as presented.  
MOTION CARRIED

**C. Construction Projects Updates.** Moved by Trustee Steimel, seconded by Treasurer Steele to receive and file the Construction Projects Updates, as presented.  
MOTION CARRIED

**D. November Financial Statements.** Moved by Clerk Shults, seconded by Trustee Flood to receive and file the November Financial Statements, as presented.  
MOTION CARRIED

**E. Treasurer's Update of Investment Matured/Called/Re-Investments.** Moved by Treasurer Steele, seconded by Trustee Birney to receive and file the Treasurer's Update of Investment Matured/Called/Re-Investments, as presented.  
MOTION CARRIED

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**11. PUBLIC COMMENT.** Public Comment was heard.

**12. BOARD MEMBER COMMENTS.** Board member comments were heard.

**13. CLOSED SESSION.** Discuss Attorney Opinion and Pending Litigation. Moved by Clerk Shults, seconded by Trustee Birney to go into Closed Executive Session to discuss Attorney Opinion and Pending Litigation.

AYES: Dalrymple, Flood, Steimel, Barnett, Shults, Steele, Birney

ABSENT: None

NAYS: None

MOTION CARRIED

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The Board was in Closed Executive Session from 8:49 p.m. until 9:52 p.m. Supervisor Barnett reconvened the regular meeting at 9:52 p.m.

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**14. ADJOURNMENT.** Moved by Clerk Shults, seconded by Treasurer Steele to adjourn.

MOTION CARRIED

The meeting was adjourned at 9:53 p.m.

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Penny S. Shults, Clerk

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Chris Barnett, Supervisor  
Charter Township of Orion

Transcription: K. Comeau